

UNCLASSIFIED

DEFENSE LOGISTICS AGENCY

Established 1961



AMPS Password Reset



THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY

UNCLASSIFIED

PEOPLE ★ PRECISION ★ POSTURE ★ PARTNERSHIPS

WARFIGHTER ALWAYS

AMPS / RTD Password Reset



Account Management and Provisioning System (AMPS)

Access
AMPS thru
portal
address
below.

[https://amps1
.dla.mil.](https://amps1.dla.mil)

Select
hyperlink:
“Click HERE
for access to
AMPS”.

Defense Logistics Agency
Account Management and Provisioning System (AMPS)

Welcome to the AMPS Gateway

AMPS News: AMPS Release 15.1.0 was installed on January 16, 2015.
Release Notes are located on the Release Notes tab of AMPS Help.

[Click HERE for access to AMPS.](#)

- This link provides access through CAC authentication for CAC-enabled users.
- Other users, vendors, and members of the public will be presented with a login screen.

User Guides and Job Aids

Right-click a title and click "Save Target As" to save the PDF file to a preferred location and open the document.

- [How to Register for an AMPS Account - External Users Only](#)
- [AMPS User Guide: Procedures for Users and Administrators Ver.2.0.0 \(1/9/15\)](#)
- [AMPS: General Information Guide ver. 2.2](#)
- [Complete and Submit a Role Request – External User](#)
- [Approving an AMPS Role Request – Supervisor \(External\)](#)
- [Approving an AMPS Role Request – Security Officer \(External\)](#)

See the AMPS Documentation screen--available from the main menu--for a complete list of user documentation, links, and tutorials.

Accessibility/Section 508

Note: Questions while completing this guide, please call LESO at 1-800-532-9946 or the AMPS helpdesk at (844) 347-2457, press 5, then speak D-L-A, option 2.

AMPS / RTD Password Reset



Account Management and Provisioning System (AMPS)



Defense Logistics Agency

Single Sign-On Authentication

No certificate was detected. If you have a valid DoD, Federal Bridge or ECA certificate and were not prompted to provide it, please contact the Enterprise Service Desk for further assistance. Otherwise, you may log in with your User ID and password below.

Enter:

User ID
and
Password.

Click:
“Login”.

[First Time User? Click Here to Register](#)

Use this option to register if you have never had a DLA account or if you have access to an existing DLA application but have not registered in AMPS.

[Forgot your User ID? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your DLA assigned User ID.

[Forgot your Password? Click Here](#)

Use this option if you have registered with AMPS in the past but cannot remember your password.

→

Login

If you need IT assistance, please contact the DISA Global Service Desk by calling toll free 844-DISA-HLP (844-347-2457) or DSN 850-0032 (press 5, then speak or enter D-L-A) or visit the DLA Service Portal (.mil only) at <https://dla.servicenowservices.mil/sp?id=index>

[Accessibility/Section 508](#)

AMPS / RTD Password Reset



CUI

Account Management and Provisioning System (AMPS)

Self Service

Manage

Home

AMPS News: --If your SAAR screen is appearing very small, clear your browser's cache and then close all browser windows before opening AMPS again to fix it.

--Approvers, please do not use the RETURNUSER option on the Action dropdown for SAARs. If an approver is not able to approve a SAAR, then they should REJECT the SAAR.

If you have questions, please contact the DISA Global Service Desk at (844) 347-2457 - **Press 5, then speak or enter



My Information

Manage your profile,
passwords and challenge
questions



Role Request

Request a role for access

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User Home Screen (Update Information/Role Request).

Click: "My Information".

AMPS / RTD Password Reset

Display Name

User Information

Applications & Roles

Set Security Question

Change Password

User Account Information

User ID First Name Middle Name Last Name EDIPI/UPN Email * Title Account Status User Type * Grade * Citizenship Cyber Awareness Certification Date Annual Revalidation Date

User Contact Information

* Official Telephone Official Fax DSN Phone DSN Fax Mobile Office/Cube * Street PO Box * City * State * Postal Code * Country

Click: "Change Password"

AMPS / RTD Password Reset

A screenshot of a 'Change Password' dialog box. It has a title bar with a close button (X). Inside, there are three text input fields labeled 'Old Password', 'New Password', and 'Confirm Password'. At the bottom right, there are 'OK' and 'Cancel' buttons. A red arrow points to the 'OK' button.

Change Password

Old Password

New Password

Confirm Password

OK **Cancel**

Enter Old Password.

Enter New Password.

Enter New Password again in Confirm Password.

Click: "OK"

Notification that password change success will appear, along with a Password Reset Notification to designated email address on file.

Note: If password reset in AMPS fails, call AMPS Helpdesk.
1-844-347-2457, Option 5, D-L-A, Option 2.

